



Bella Sera
EVENT VILLA & CATERING

Bereavement Packages



Silver Luncheon Buffet

Event Must Begin By 2 pm

\$24.95 per person

Package includes:

Tossed Garden Salad
Roasted Vegetable Pasta Salad **or** Classic Potato Salad
Assorted Sandwich Wraps
Chocolate Chip Brownies & Mini Cannoli
Coffee & Iced Tea

Ask your Event Specialist for additional menu & beverage options & upgrades.

**Pricing is subject to a 22% Production Charge & Sales Tax.
Gratuity is additional & at your discretion.**

Room rental fee applies and includes a private room for 2 hours, tables, chairs, floor-length linens & service staff. Food and beverage minimums apply, please inquire within. Above pricing is for lunch & event must begin by 2:00 pm.



Gold Luncheon Buffet

Event Must Begin By 2 pm

\$28.95 per person

Package inclusions:

Tossed Garden Salad
Fresh Baked Rolls & Butter
Chef's Choice of Seasonal Vegetable
Penne Pasta w/ Vodka Sauce
Chicken Marsala, Piccata **or** Romano
Chocolate Chip Brownies & Mini Cannoli
Coffee & Iced Tea

Ask your Event Specialist for additional menu & beverage options & upgrades.

**Pricing is subject to a 22% Production Charge & Sales Tax.
Gratuity is additional & at your discretion.**

Room rental fee applies and includes a private room for 2 hours, tables, chairs, floor-length linens & service staff. Food and beverage minimums apply, please inquire within.
Above pricing is for lunch & event must begin by 2:00 pm.



Platinum Luncheon Buffet



Event Must Begin By 2 pm

\$32.95 per person

Package inclusions:

Tossed Garden Salad
Fresh Baked Rolls & Butter
Chef's Choice of Seasonal Vegetable
Penne Pasta w/ Vodka Sauce
Chicken Marsala, Piccata **or** Romano
Beef Marsala or Fork Tender Beef
Strawberry Shortcake, Tiramisu or Triple Chocolate Cake
Coffee & Iced Tea

Ask your Event Specialist for additional menu & beverage options & upgrades.

**Pricing is subject to a 22% Production Charge & Sales Tax.
Gratuity is additional & at your discretion.**

Room rental fee applies and includes a private room for 2 hours, tables, chairs, floor-length linens & service staff. Food and beverage minimums apply, please inquire within.
Above pricing is for lunch & event must begin by 2:00 pm.

Add the following to any menu:

Bar Packages - See Bar Packages
Soup Du Jour - \$2.95 per person
Fruit & Cheese Welcome Reception - \$5.95 per person
Additional Dessert - \$2.95 and up per person
Substitute Meat Lasagna for Penne Pasta - \$2.95 per person
Champagne Toast - \$5.95 per person

Silver Dinner Buffet

\$28.95 per person

Package inclusions:

Tossed Garden Salad
Roasted Vegetable Pasta Salad or Classic Potato Salad
Assorted Sandwich Wraps
Chocolate Chip Brownies & Mini Cannoli
Coffee & Iced Tea

Ask your Event Specialist for additional menu & beverage options & upgrades.

Pricing is subject to a 22% Production Charge & Sales Tax.

Gratuity is additional & at your discretion.

Room rental fee applies and includes a private room for 2 hours, tables, chairs, floor-length linens & service staff. Food and beverage minimums apply, please inquire within. Above pricing is for dinner events beginning after 2:00pm.



Gold Dinner Buffet

\$32.95 per person

Package inclusions:

Tossed Garden Salad
Fresh Baked Rolls & Butter
Chef's Choice of Seasonal Vegetable
Penne Pasta w/ Vodka Sauce
Chicken Marsala, Piccata or Romano
Chocolate Chip Brownies & Mini Cannoli
Coffee & Iced Tea

Ask your Event Specialist for additional menu & beverage options & upgrades.

Pricing is subject to a 22% Production Charge & Sales Tax.

Gratuity is additional & at your discretion.

Room rental fee applies and includes a private room for 2 hours, tables, chairs, floor-length linens & service staff. Food and beverage minimums apply, please inquire within. Above pricing is for dinner events beginning after 2:00pm.



Platinum Dinner Buffet



\$39.95 per person

Package inclusions:

Tossed Garden Salad
Fresh Baked Rolls & Butter
Chef's Choice of Seasonal Vegetable
Penne Pasta w/ Vodka Sauce
Chicken Marsala, Piccata or Romano
Beef Marsala or Fork Tender Beef
Strawberry Shortcake, Tiramisu or Triple Chocolate Cake
Coffee & Iced Tea

Ask your Event Specialist for additional menu & beverage options & upgrades.

Pricing is subject to a 22% Production Charge & Sales Tax.

Gratuity is additional & at your discretion.

Room rental fee applies and includes a private room for 2 hours, tables, chairs, floor-length linens & service staff. Food and beverage minimums apply, please inquire within. Above pricing is for dinner events beginning after 2:00pm.

Add the following to any menu:

Bar Packages - Inquire Within
Soup Du Jour - \$3.00 per person
Fruit & Cheese Welcome Reception - \$4.95 per person
Additional Dessert - \$3.00 per person
Substitute Meat Lasagna for Penne Pasta - \$5.00 per person
Champagne Toast - \$4.95 per person

Ask your Event Specialist for additional menu & beverage options & upgrades.

All prices subject to 22% Production Charge + 6% Sales Tax

All Bella Sera Packages Include:

- Round 72" guest tables (seat between 8 and 10 guests). Up to 6 tables fit in Greco Room and up to 10 in Garden Tent
- Round (36" and 48") and rectangular (6' and 8') tables for miscellaneous items
- Mahoghany chiavari chairs
- Ivory floor length linens, overlays and ivory cloth napkins
- Ivory china, silver flatware & stemware
- Event staff from setup to cleanup
- Pre-event consultation with event specialist
- Sound system (indoors only) and free WiFi
- Ample parking
- La Prima regular and decaf coffee, hot tea and water



Frequently Asked Questions & Important Information:

Time: All bereavement packages are 2 hour total. Events beginning after 2pm are subject to dinner package pricing.

Food: Full service catering is provided exclusively by Bella Sera but you are welcome to bring in your own desserts or sweets.

Food Safety: Please note that to ensure food safety, buffet style catering will only be out for 60 minutes and cannot be taken home. If you have last minute cancellations or guests arriving late, arrangements to serve food or pack up food to go may be considered but must be coordinated in advance.

Dietary Restrictions: We are happy to accommodate any dietary restrictions your guests may have. Any special meal requests must be submitted with the final count.

Kids Meals: Plated kids meals are available for kids ages 3-9. Lunch meals are \$14.95 and dinner meals are \$19.95. You may select **one** of the following options for all young guests:

- Chicken Tenders, Fresh Fruit & French Fries
- Macaroni & Cheese, Fresh Fruit & French Fries
- Pasta (Butter or Marinara), Fresh Fruit & French Fries

Frequently Asked Questions & Important Information (continued):



Alcohol: All alcohol must be purchased through by Bella Sera. A drink attendant or bartender is required when serving alcohol (\$100 fee for attendant/bartender).

Music/AV: Our indoor event spaces have house speakers which play Pandora stations. We also offer a 75" smart TV which can display a slideshow of photos (\$50 rental.)

Parking: Our on-site parking lot has ample parking with easy access to all event spaces.

Accessibility: All of our event spaces are ADA compliant. The Greco Room on our second floor is accessible via elevator.

Booking: Reserving your date is easy! Simply sign an event agreement (electronically) and pay the \$1,000.00 deposit (check, cash or credit card) which is deducted from your final bill. You do not need to have your food and beverage selections ready when booking. **Final guest count, menu selections, room setup requests and remainder of payment is due 10 days prior to the event.**

Pricing: We require a minimum spending amount which varies based on the space, day of the week and season. Please inquire for pricing. All invoices incur a 22% production charge + 6% sales tax. Gratuity is additional, optional and at your discretion. Food, beverages, alcohol, and Bella Sera provided rentals and services may go toward the spending minimum. The production charge, sales tax, gratuity and rentals from outside vendors cannot. Each event space has a room rental fee which is detailed below.

Spending minimums are the dollar amount that you agree to spend at Bella Sera to have your event with us. While there is no minimum guest count required, we do suggest hosting at least 30 guests to reach the amount required.

Gratuity: If you would like to thank the staff with a gratuity, you may do so at your discretion. A common question is "what is the appropriate amount of gratuity to leave?" We recommend a flat amount per staff member and typically see people leave \$25 - \$100 for each. Depending on the size and specifics of your event, you will likely have 2 - 4 staff working.

Frequently Asked Questions & Important Information (continued):



Event Spaces: The Greco Room on our second level seats up to 60 guests and offers a warm and inviting space with a Tuscan feel. The room is accessible by stairs or elevator and the rental fee is \$250.

The Garden Tent seats up to 100 guests and overlooks the pond and Gardens area. The rental fee for the Garden Tent is \$350.

For larger groups, we rent our main ballroom the Grande Room, on Sundays only. The rental fee for the Grande Room is \$500. Please inquire for more information.

Decor: You are welcome to bring in your own decor but we do not allow glitter or confetti or anything be attached to our walls, ceilings, floors, fixtures or furniture. Candles are permitted but must be enclosed in glass, no open flame. We offer various items for rental including colored napkins (\$1.00/each), specialty linens (pricing varies), charger plates (\$1.50/each - silver, gold or rose gold) or gold decorative lanterns (\$5.00/each). We also have floor easels available for no charge.

Setup: Setup for yourself and any outside vendors begins 1 hour prior to the start of the event. All decor, gifts, prizes, favors, etc. must be brought at that time. We do have carts available for your use. Arriving outside of your allotted time will incur a fee.

Vendors: All vendors hired by you must have liability insurance coverage to be permitted to work at Bella Sera. Vendors are required to provide proof of this liability insurance coverage at least 30 days prior to the event. It is your responsibility to instruct vendors to submit proof of insurance and inform them of Bella Sera's rules and regulations, especially in relation to decor (see above) and setup times.

Contact Information:

Megan Perri

Corporate, Social & Catering Sales

724-745-5575 x105

megan@bellaserapgh.com

www.bellaserapgh.com



Greco Room



Garden Tent

